

Community Manager

Location: Jerusalem | Reports to: Chief Operations Officer (COO)

Amal-Tikva is seeking a warm, thoughtful, and highly communicative Community Manager to support and sustain our growing network of peacebuilders. This role is about presence, listening, communications, and connection. The Community Manager will play a key part in holding space for community members across alumni groups, professional forums, and wider fieldbuilding efforts—ensuring Amal-Tikva community members feel seen, supported, and connected. The ideal candidate brings strong communication skills, a grounded and collaborative mindset, and the ability to coordinate details with care. This is a unique opportunity to nurture relationships at the heart of our work.

Key Responsibilities

Community Engagement & Support

- Serve as a steady point of contact and connection for Amal-Tikva's community members—including program participants and alumni.
- Sustain vibrant alumni networks and professional forums by maintaining regular communications, organizing periodic gatherings, and cultivating ongoing engagement.
- Provide logistical and interpersonal support for community activities, ensuring an inclusive and welcoming environment at all times.
- Hold space for dialogue, reflection, and connection across diverse community members.
- Support the intake and onboarding process for Fieldbuilding360 participants, ensuring smooth communication and alignment as they are welcomed into the Amal-Tikva community.

Communications

- Manage all internal communications related to community engagement, including newsletters, event updates, and invitations for community programs.
- Support the development and sharing of materials that highlight community stories, opportunities, and milestones including print, digital and social media.
- Collaborate with team members to ensure consistent, values-aligned messaging across programs and platforms.

Community Event Management

- Coordinate and support logistics for the Amal-Tikva Annual Summit, working in close collaboration with the entire Programs and Strategy Teams.
- Serve as a welcoming and grounding presence at the Amal-Tikva Center on a day-to-day basis, at events, and at the Amal-Tikva Summit —ensuring that participants feel supported before, during, and after.
- Liaise with facilitators, speakers, vendors, and staff to ensure smooth and inclusive event experiences.

- Gather participant feedback and assist in evaluating engagement to inform ongoing improvements.

Internal Collaboration

- Work in close partnership with the Programs Director to align on community rhythms, timelines, and communication needs.
 - Join regular staff meetings and contribute to internal planning and reflection.
 - Support general office and operational needs related to events and community engagement.
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Qualifications:

- Passion for and commitment to Amal-Tikva's mission and the broader work of Israeli-Palestinian peacebuilding.
 - Deep care for community and relationship-building, especially across differences.
 - Strong interpersonal and communication skills in Hebrew and Arabic.
 - Excellent written and verbal communication skills in English.
 - Experience managing communications, community engagement, or alumni networks, including managing communication systems and technology.
 - Highly organized with strong follow-through and attention to detail.
 - Comfortable holding space for diverse individuals and groups in a way that is inclusive, grounded, and relational.
 - Experience working in cross-cultural, cross-political, or multilingual environments preferred.
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Scope of Work

This is a full-time position with opportunities for professional growth and leadership in a dynamic, mission-driven organization. The salary scale will be between 12,000-14,000 NIS/month full-time gross salary based on experience. The Community Manager will work in close collaboration with the Strategy and Programs teams and report directly to the Chief Operations Officer (COO). This position requires in-person work in Jerusalem, availability for occasional evening events and opportunities to travel abroad.

TO APPLY

Send your CV and a short cover letter to ghadeer@amal-tikva.org with the subject line: Community Manager at Amal-Tikva by September 18th, 2025. Applicants must be legally authorized to work in Israel on a full-time basis. Only shortlisted candidates will be contacted. To learn more about our work, visit www.amal-tikva.org.